

### **SCHEDULE OF LANDLORD COSTS.**

<b><u>ITEM</u></b>	<b><u>COST</u></b>	<b><u>VAT %</u></b>	<b><u>NOTE</u></b>
Tenancy Set Up/Renewal	£ 50.00	20%	Costs for administrative services
Referencing	£ 25.00	20%	Per tenant or guarantor
Court Attendance	£ 120.00	20%	Cost is per hour and travel time will be added
Additional Property Visit	£ 75.00	20%	Visits that at landlord's request
Tenancy Amendments	£ 50.00	20%	If the landlord requests any changes to a tenancy
Overseas Money Transfer Fee	£ 35.00	0%	Bank fee
CHAPS Transfer Fee	£ 15.00	0%	Bank fee
Serving Of Notice	£ 50.00	20%	Serving of Section 21 (Form 6a)
Management Fee	5%	20%	Flat fee of 5%

\* Please note that landlords will be required to pay all third party costs which include but are not limited to the following:

2. Cleaning
4. Repairs
6. Maintenance
8. Lettings fees
10. Inventory/Checkout
12. Accountancy

